

**Fairfax County Park Authority
Board Meeting
July 14, 2004**

NOTE: The **BOND WORKSHOP -- Fall 2004 Park Bond Referendum** was held prior to the start of the Park Authority Board meeting.

The Chairman convened the meeting at 10:04 p.m. at Park Authority Headquarters, 12055 Government Center Parkway, Fairfax, Virginia 22035.

Board Members

Winifred S. Shapiro, Chairman
Gilbert S. McCutcheon, Vice Chairman
Jennifer E. Heinz, Secretary-Treasurer
Edward R. Batten, Sr.
Glenda M. Blake
Kevin J. Fay
Kenneth G. Feng
Georgette Kohler
George E. Lovelace
Joanne E. Malone
Harold L. Strickland
Frank S. Vajda

Guest: Harry Glasgow, Citizen

Staff

Michael A. Kane, Director
Timothy K. White, Deputy Director
Nancy L. Brumit, Administrative Assistant

Miriam Morrison
Judy Pedersen
Lynn Tadlock

Jan Boothby
Peter Furey
Irish Grandfield
Doug Guzman
John Lehman
Ron Pearson
Kay Rutledge
Don Sutherland
Ted Zavora

AGENDA CHANGES

Mrs. Shapiro asked if there were any changes to the Agenda. Since there were no changes, Mrs. Shapiro announced that she would proceed with the Agenda as publicized. **There were no objections from the Park Authority Board.**

ADMINISTRATIVE ITEM

ADMIN-1 Adoption of Minutes - June 23, 2004, Park Authority Board Meeting

Mr. Strickland **MOVED** the Park Authority Board accept the minutes of the June 23, 2004, Park Authority Board meeting; **SECONDED** by Mr. McCutcheon. The MOTION was **APPROVED** with Mr. Batten being out of the room.

There was no discussion on this item.

ACTION ITEMS

A-1 Mastenbrook Volunteer Matching Fund Grant Program Request - Friends of Green Spring

This item was reviewed by the Planning and Development Committee on July 7, 2004, and approved for submission to the Park Authority Board.

Mr. Vajda **MOVED** the Park Authority Board approve a Mastenbrook Volunteer Matching Fund Grant Program request from the Friends of Green Spring in the amount of \$10,000 for the restoration of the Rock Garden and Edible Garden at Green Spring Gardens Park; **SECONDED** by Mr. Feng. The MOTION was **APPROVED** with Mr. Batten being out of the room.

There was no discussion on this item.

A-2 Mastenbrook Volunteer Matching Fund Grant Program Request - Poplar Tree Homeowners Association

This item was reviewed by the Planning and Development Committee on July 7, 2004, and approved for submission to the Park Authority Board.

Mr. Strickland **MOVED** the Park Authority Board approve a Mastenbrook Volunteer Matching Fund Grant Program request from the Poplar Tree Homeowners Association in the amount of \$746 for the installation of four fitness stations with descriptive signage at Rocky Run Stream Valley Park; **SECONDED** by Mr. Feng. The MOTION was **APPROVED** with Mr. Batten being out of the room.

There was no discussion on this item.

Park Authority Board Minutes Approved and Signed on July 28, 2004

A-3 Mastenbrook Volunteer Matching Fund Grant Program Request - Elves of Pine Ridge Park

This item was reviewed by the Planning and Development Committee on July 7, 2004, and approved for submission to the Park Authority Board.

Mr. Vajda **MOVED** the Park Authority Board approve a Mastenbrook Volunteer Matching Fund Grant Program request from the Elves of Pine Ridge Park in the amount of \$2,309 for a tree replanting project at Pine Ridge Park; **SECONDED** by Ms. Malone. The MOTION was **APPROVED** with Mr. Batten being out of the room.

There was no discussion on this item.

A-4 Mastenbrook Volunteer Matching Fund Grant Program Request - Bob Ryan

This item was reviewed by the Planning and Development Committee on July 7, 2004, and approved for submission to the Park Authority Board.

Mr. Vajda **MOVED** the Park Authority Board approve a Mastenbrook Volunteer Matching Fund Grant Program request from Bob Ryan in the amount of \$2,000 for a Horticulture Center Weather Station at Green Spring Gardens Park; **SECONDED** by Mr. Fay. The MOTION was **APPROVED**.

There was no discussion on this item.

A-5 Mastenbrook Volunteer Matching Fund Grant Program Request - Analemma Society

This item was reviewed by the Planning and Development Committee on July 7, 2004, and approved for submission to the Park Authority Board.

Mr. Fay **MOVED** the Park Authority Board approve a Mastenbrook Volunteer Matching Fund Grant Program request from the Analemma Society in the amount of \$10,000 for the restoration of the Observatory Building at Turner Farm Park; **SECONDED** by Mr. Vajda. The MOTION was **APPROVED**.

There was no discussion on this item.

A-6 Contract Award - Parking Lot and Road Improvements at Clarks Crossing Park

This item was reviewed by the Planning and Development Committee on July 7, 2004, and approved for submission to the Park Authority Board.

Ms. Blake **MOVED** the Park Authority Board approve a contract award to Rustler Construction Inc., of Lanham, Md. in the amount of \$170,000 for construction of the parking lot and road improvements at Clarks Crossing Park. In addition, Ms. Blake recommended reserving \$17,000 or ten (10) percent of the contract award for contract contingency, \$10,200 or six (6) percent of the contract award for administrative costs, \$10,500 for utilities costs, and \$52,500 for acquisition costs. Total Cost is \$260,200; **SECONDED** by Mr. Feng. The MOTION was **APPROVED**.

There was no discussion on this item.

A-7 Authorization to Hold a Public Hearing on the Proposed General Management Plan and Conceptual Development Plan for Ox Hill Battlefield Park and the General Management Plan for Phase 1 of the Confederate Fortifications Historic Site

This item was reviewed by the Planning and Development Committee on July 7, 2004, and approved for submission to the Park Authority Board.

Mr. Feng **MOVED** the Park Authority Board approve the authorization to hold a public hearing to present the proposed General Management Plan and Conceptual Development Plan for Ox Hill Battlefield Park and the proposed General Management Plan for Confederate Fortifications Historic Site, Phase 1 to the public. This item was reviewed by the Planning and Development Committee on July 7, 2004, and approved for submission to the Park Authority Board; **SECONDED** by Mr. McCutcheon. The MOTION was **APPROVED**.

There was no discussion on this item.

CHAIRMAN'S MATTERS / ADDITIONAL ACTION

- Mrs. Shapiro **GAVE THE GAVEL** to Mr. McCutcheon.

Based on the discussion from the July 14, 2004 Bond Workshop, Mrs. Shapiro **MOVED** that the Park Authority Board publicly commit the following category allocations for the upcoming Fall 2004 Park Bond Referendum:

Athletic Fields	\$ 8,593,000
Building Renovation/Expansion	17,834,000
Building New Construction	4,450,000
Community Parks / Courts	9,426,000
Infrastructure Renovation	3,212,000
Natural Cultural Resources	3,830,000
Trails and Stream Crossings	4,895,000
Land Acquisition	12,760,000
TOTAL	\$65,000,000

The MOTION was **SECONDED** by Mr. Lovelace. The MOTION was **APPROVED**.

There was no discussion.

Mr. McCutcheon **RETURNED THE GAVEL** to Mrs. Shapiro.

Ms. Malone thanked Mr. Zavora and staff for their efforts in working with the board to finalize the category allocations for the fall Bond Referendum. Ms. Malone stated that this really put staff "to the test" and staff has done a remarkable job. Board Members concurred with Ms. Malone and thanked staff for all their work.

Mrs. Shapiro requested staff to provide updated category sheets for the final adjustments for the Fall 2004 Park Bond Program at the July 28, 2004 Park Authority Board meeting. Mr. Fay requested that the category allocations print out be e-mailed to Board Members in the morning.

Mr. Kane stated that an e-mail would be sent to Board Members in the morning and a written copy of the final category adjustments will also be in the board package for the July 28, 2004 Park Authority Board meeting.

Park Authority Board Minutes Approved and Signed on July 28, 2004

- **Appointment of the Park Bond Referendum Green Team Members**
Mrs. Shapiro reported that the selection of a Chairman for the Green Team will be made by the July 28th Park Authority Board meeting. Mrs. Shapiro reminded Board Members that they are to name a representative from their respective districts or At-Large to participate on the Green Team by July 28th. In lieu of naming a representative or in addition to, Mrs. Shapiro stated that Board Members are also welcome to serve on the Green Team.

DIRECTOR'S MATTERS

- **Fairfax County School Board Approves Interim Use Agreement**
After years of negotiations, the Fairfax County School Board approved the new interim Use Agreement that provides for the Park Authority's use of 26 school sites for park purposes. The agreement took effect on July 1, 2004.
- **Memo to Park Authority Board RE: Outstanding Performance Award Winners**
Mr. Kane distributed copies of his memo to the Park Authority Board regarding the Park Authority employees who would be receiving Outstanding Performance Awards (OPA's) at a ceremony on July 23, 2004 at 10:00 a.m. in the Atrium of the Government Center. The following is a list of employees being honored.

Thomas E. Binsky – Lake Fairfax
Thomas M. Curry – Landscape-Forestry
Mark Garrah – Park Services
Gary Logue – Park Services
Jean Skinner – Park Services
Sandra Stallman – Planning and Development
Trina Taylor – Mount Vernon
Janet Weaver – Park Services

Also during the ceremony, the following Park Authority employees will receive the Team Excellence Awards for their participation in the two following projects:

Fairfax County Reuse-A-Shoe Project:

Caryn Caton, Spring Hill	Marcellous Cooper, Spring Hill
David Fallert, South Run	Patricia Gibson, Providence
Ellen Greenberg, Headquarters	William, Hellwig, Audrey Moore
Doreen Henry, Cub Run	Brian Laws, South Run
Dan Peters, Oak Marr	Leon Plenty, Lee District
Michele Sullivan, Audrey Moore	Trina Taylor, Mount Vernon
Cynthia Walsh, Headquarters	David Wytttenbach, Providence

The Reuse-A-Shoe project was a true team effort on the part of the Park Authority, Division of Solid Waste Collection and Recycling, Office of Public Affairs and the County Executive's Office. From April 2003 until April 2004, thirty six employees from these four agencies worked to collect over 6,000 pairs of shoes for recycling as part of the National Recycling Coalition/NIKE Reuse-A-Shoe Program. The shoes were collected in each of the Park Authority's RECenters. Once collected, the shoes were shipped by NIKE to Oregon to be ground up and remanufactured as an athletic field or playground surface. By exceeding the NIKE goal of collecting 5,000 pairs of shoes, Fairfax County is eligible to apply for a \$25,000 grant to have a floor made from the recycled shoes installed somewhere in the county.

The Technology Super User Design Team:

Janet Rahman, Administration

Sponsored by the Director of the Department of Information Technology, with the support of the County Executive and the Director of Human Resources, the 6-person Super User Team, comprised of three Administrative Resource Team (ART) members and three Department of Information Technology (DIT) staff, worked together to implement the Super User Pilot Program. The program is a specialized information technology training program for countywide staff that enables them to be "super users" of end-use technology in their agencies. This program was developed to enable agency staff to provide assistance to co-workers and be a conduit with the DIT Technical Support team for identifying problems and opportunities for systemic improvements.

Park Authority Board Minutes Approved and Signed on July 28, 2004

**COMMITTEE REPORTS AND SPECIAL ASSIGNMENTS
FOR THE RECORD**

NOTE: No committee minutes were entered FOR THE RECORD at this meeting. Committee minutes are entered FOR THE RECORD during the second Park Authority Board meeting each month.

BOARD MATTERS

- **Golf and Lakefront Park Programs and Services Presentation**
Mr. McCutcheon commended Charlie Bittenbring and his staff for the masterful job they did on the presentation for the Golf and Lakefront Park Programs and Services Update during the July 7th Park Services Committee meeting. Mr. McCutcheon requested staff to explore the possibility of converting this slide presentation into a film for future use on Parks Plus. **There were no objections from the Park Authority Board.**
- **Laurel Hill Adaptive Reuse Task Force**
Mrs. Heinz reported that the Task Force is scheduled to meet later this month. Mrs. Heinz will keep the Park Authority Board updated.
- **Environmental Seminar ‘Green Breakfast’**
Mr. Vajda reported that Sally Ormsby, former Park Partners Co-Chair, hosted an Environmental Seminar ‘Green Breakfast’ at a local restaurant on July 10th. The guest speaker was Chairman Connolly, who spoke about the Environmental Policy recently developed by the Board of Supervisors. During his presentation, Chairman Connolly emphasized the importance of trails throughout the county and underscored his support of completing the Cross County Trail.
- **Tour of Clark’s Branch Crossing**
Mr. Fay commended Brian Daly and staff for escorting him on an inspection tour of Clark’s Branch Crossing, which resolved the concerns of the trails groups regarding repairs.
- **Board Member Out-Of-Town**
Mr. Fay reported that he will not be attending the upcoming July 28th Park Authority Board meeting because he will be out-of-town.
- **Creative Financing for Land Acquisition**
Mr. Fay stated that he would like to have continued discussions with county staff regarding creative financing for land acquisition.

Park Authority Board Minutes Approved and Signed on July 28, 2004

- **District-Wide Development Fund**
Mr. Fay reported that he plans to continue to work towards a district-wide development fund for fields. Many districts are still in need of fields, and the Park Authority needs to find better ways of identifying opportunities for the development of fields in the older parts of the County.
- **Bond Allocation Decision**
Mr. Batten reported that it was a productive BOND WORKSHOP meeting, and it is good to be part of the Park Authority Board's cooperative effort in finalizing the decisions for the bond allocations.
- **Bond Process Education**
Mr. Lovelace thanked staff for the education he received by going through the bond process.
- **There were no other BOARD MATTERS reported.**

CLOSED SESSION

At 10:18 p.m. Mrs. Heinz **MOVED** the Park Authority Board convene in closed session for

- a. Discussion of the acquisition or disposition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of this public body in **all magisterial districts** pursuant to Virginia Code 2.2 – 3711(A)(3)
- b. Discussion of Closed Session Minutes dated **June 23, 2004** pursuant to Virginia Code 2.2.3712(H).

The MOTION was **SECONDED** by Mr. McCutcheon.

- Update on Land Acquisition in the Providence District
- Update on Land Acquisition in the Providence District
- Update on Land Acquisition in the Mason District
- Update on the FY 2004 – 2005 Land Acquisition Work Plan (Countywide)
- Closed Session Minutes dated June 23, 2004

The MOTION was **APPROVED**.

Land Acquisition Matters and Closed Session Minutes were discussed.

Park Authority Board Minutes Approved and Signed on July 28, 2004

At 10:47 p.m. Mrs. Heinz **MOVED** the Park Authority Board return to the Open Session; **SECONDED** by Mr. McCutcheon. The MOTION was **APPROVED**.

CERTIFICATION OF CLOSED SESSION

Mrs. Heinz **MOVED** the Park Authority Board certify that, to the best of our knowledge, only public business matters lawfully exempted from open meeting requirements under Virginia Code 2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; **SECONDED** by Mr. McCutcheon. The MOTION was **APPROVED**.

ACTIONS FROM CLOSED SESSION

NOTE: For consistency in reporting and future research, the Administrative Assistant keeps all items in numerical order as discussed during Closed Session.

C-1 Update on Land Acquisition in the Providence District

There was no action on this item.

C-2 Update on Land Acquisition in the Providence District

Mr. Batten **MOVED** the Park Authority Board approve adding the property in Providence District to the FY 2004-2005 Land Acquisition Work Plan as discussed in Closed Session; **SECONDED** by Mr. Vajda. The MOTION was **APPROVED**.

C-3 Update on Land Acquisition in the Mason

Mr. Vajda **MOVED** the Park Authority Board approve and sign the Resolution listed below for the acquisition of the property in Mason District as discussed in Closed Session; **SECONDED** by Mr. McCutcheon. The MOTION was **APPROVED**.

[Barnes Property]

At a regular meeting of the Board of the Fairfax County Park Authority held in the Herrity Building, 12055 Government Center Parkway, Fairfax, Virginia, on Wednesday, July 14, 2004, at which meeting a quorum was present and voting, the following resolution was adopted:

Park Authority Board Minutes Approved and Signed on July 28, 2004

RESOLUTION

WHEREAS, the Board of the Fairfax County Park Authority has determined and hereby declares that it is necessary to acquire for public park purposes certain property within the Mason District, and identified by Fairfax County Tax Map Number 72-1 ((6)) parcel 36, which property contains 3.7950 acres of land, more or less,

NOW THEREFORE, IT IS HEREBY RESOLVED, that the Director of the Fairfax County Park Authority, in cooperation with the County Attorney, is directed to acquire as soon as possible the property described above in fee simple absolute by gift, purchase, eminent domain, or otherwise, on the terms and conditions outlined in closed session.

The undersigned Secretary-Treasurer of the Fairfax County Park Authority certifies that the foregoing constitutes a true, complete and correct copy of the Resolution adopted at a regular meeting of the Park Authority held on July 14, 2004.

To be signed by Jennifer E. Heinz, Secretary, Fairfax County Park Authority Board.
Nancy L. Brumit, Administrative Assistant, will notarize the Resolution.

C-4 Update on the FY 2004 – 2005 Land Acquisition Work Plan (Countywide)

There was no discussion on this item.

There was no action on this item.

C-5 Closed Session Minutes dated June 23, 2004

Mr. Vajda **MOVED** the Park Authority Board accept the Closed Session Minutes dated June 23, 2004 as discussed in Closed Session; **SECONDED** by Ms. Malone. The MOTION was **APPROVED**.

Park Authority Board Minutes Approved and Signed on July 28, 2004

ADJOURNMENT

At 10:45 p.m. Mrs. Heinz **MOVED** that the Park Authority Board meeting be adjourned;
SECONDED by Mr. McCutcheon. The MOTION was **APPROVED**.

Jennifer E. Heinz
Secretary-Treasurer

Minutes Approved at Meeting
on July 28, 2004

Michael A. Kane, Director

Park Authority Board Minutes prepared by

Nancy L. Brumit, Administrative Assistant

Park Authority Board Minutes Approved and Signed on July 28, 2004